

Genuine Student Requirement

Attachment 4 – Nepal evidence of finance

Proof of income requirements

Income from salary

- Employment confirmation letter
- Employee Permanent Account Number (PAN)
- Salary slips from the employer for the last 12 months and salary bank statement
- Employee Income Tax Return for last three years

Business income

- Business and personal income proof for last 3 years
- Permanent Account Number (PAN) certificate of business
- Registration of Business (original and translated)
- Partnership Deed in case of partnership firm
- No objection certificate (NOC) from the partners if using capital/current account balance towards sponsorship
- Income Tax Returns for last three years of the business
- Last 12 months bank statement of current/business account

Rental income

- Bank statement reflecting rental deposits for the last year
- Land Ownership Registration Certificate/Lalpurja (original and translated)
- Rental Agreement
- House completion certificate
- House pictures and map
- Land Tax Receipts issued by the Village Development Committee (VDC)/municipality office for the last three fiscal years

Agricultural income

- Land Ownership Registration Certificate/Lalpurja of Land, original and translated version

- Verification of Income by VDC/municipality
- Proof of sale/ receipt of sales for the last year
- Bank statement reflecting the said deposits (one year)

Income from pension

- Pension book, original and translated
- Pension bank statement for the last year