

## Duties of Board Members

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Members of the Adelaide University Childcare Services (AUCS Board) have responsibility for the overall successful operations of AUCS.

AUCS Board members will:

1. Support the aims and philosophy of AUCS
2. Act in the interests of AUCS and all Childrens Campus' as a whole, not in a representative or sectoral manner, in keeping with Governance Policy 1.1 – Responsibilities of the Board.
3. Discharge their duties in good faith and honestly with the level of skill and care expected of a Board member of a similar organisation.
4. Act with required care and diligence, demonstrating commercial, social and ethical reasonableness in their decisions.
5. Avoid conflicts of interest, as per Governance Policy 1.5 – Conflicts of Interest.
6. Not take improper advantage of the position of Board member or make improper use of information gained through the position of Board member.
7. Read Board papers, be prepared for Board meetings, attend Board meetings regularly, and actively participate in and make a contribution to Board meetings.
8. Be willing to undertake a share of Board tasks or projects.
9. Observe confidentiality when required.
10. Participate in board governance training as agreed by the Board through Board decision.

Board members have no individual authority or responsibility to participate in the day-to-day management of AUCS, including making any representations or agreements with parent users, employees, suppliers, the University, or other parties or organisations unless such an authority is explicitly delegated by the Board through Board decision.

Board members are expected to be forthright in Board meetings and have a duty to question, request information, raise issues, fully canvass all aspects of any issue confronting AUCS and make their own decisions about any matters for decision before the Board.

All Board members are expected to conduct themselves at meetings in a manner that is consistent with generally accepted procedures for the conduct of board meetings.

After Board meetings, Board members are expected to support the letter and spirit of Board decisions in all discussions with parents, employees, suppliers, the University and other parties.

A Board member will not engage in conduct likely to bring discredit upon AUCS.