

Adelaide University Volunteer Program (AUVP) Volunteer Role Description

Group Name: Talking with Aussies

Volunteer title: Talking with Aussies (TWA) Volunteer

Purpose: To meet one on one with an international student to help improve their conversational English and understanding of Australian culture.

Role responsibilities

This role is located across multiple campuses and within the Adelaide CBD and reports to the volunteer coordinator of the Talking with Aussies (TWA) program.

The TWA role is responsible for:

- meeting with an international student at any point in their studies/research for one hour each week during Semester;
- listen and talk with the student to help with their confidence in conversational English;
- share and help the student understand Australian culture.

Role Requirements

- Be available and willing to give one hour per week, plus travel time, during Semester, to meet an international student one on one.
- Be over the age of 18 to participate as a volunteer in the TWA program.
- Be available and willing to meet the TWA Coordinator for an information session prior to commencement.
- Have permanent residency or be a citizen of Australia with a strong grasp of English.
- Be willing to comply as an Adelaide University volunteer including completion of an online registration, signing of a volunteer agreement and compulsory screening checks.
- Be willing and available to meet the TWA coordinator at least once during the year at an event or where this is not possible, arrange a one to one catch up at a mutually agreed time.
- Have access to emails to respond in a timely manner to emails from the TWA coordinator or student.
- Inform the TWA coordinator via email if the student is no longer turning up or when any concern for student's wellbeing.

- Agree to **meet the student in a public setting** and if taking part in activities, ensure they are ones that promote a safe environment.
- Agree to **not meet** the student within a private setting, including **within their/your home**.
- Refrain from engaging in extreme activities with the students, such as paintball or abseiling
- Report any incident and accident to the university as soon as possible.

Experience

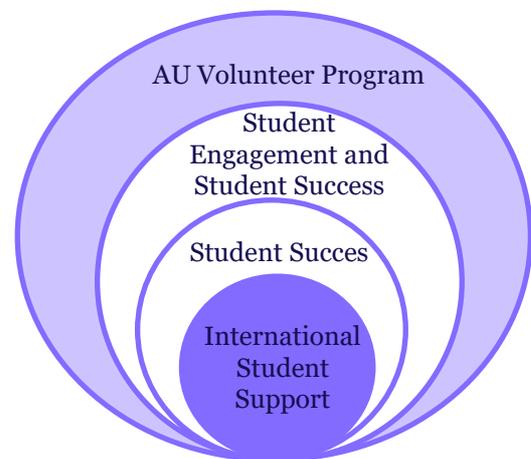
- Ability to engage with a diverse student cohort
- Experience in engaging with other cultures
- English as another language (desired)

Benefits, reward & recognition

- Gain new cultural insights
- Showcase our great city to international students
- Meet other volunteers and other international students through our excursions
- Opportunities to attend events catered for the students and volunteers
- Opportunity to attend training and gatherings
- Opportunity to provide feedback to support continuous improvement
- Access to the AUVP Network including personal and professional development, formal rewards and recognition program

Role context

This volunteer role forms part of the International Student Support team, within Student Success. In addition to supporting local initiatives, the role also operates under the broader framework of the Adelaide University's Volunteer Program, ensuring consistency with its values, expectations, and support structures.



Our core values

Our values create a shared purpose and understanding of who we are, what we stand for, and how we act. Our values guide us every day as we pursue our strategic ambition. Each value has been brought to life through a description that has been co-created with our people that will guide our behaviour and interactions with each other, our students, and our partners.



Trust

We are authentic in our interactions and act with integrity and reliability.



Inclusivity

We embrace the uniqueness of each member of our community.



Ambition

Together, we are bold and energetic in our pursuit of excellence.



Respect

We listen and learn through respectful dialogue and debate.



Discovery

We move beyond boundaries with curiosity and innovation.

Acknowledgement:

I acknowledge that I have read and fully understood the responsibilities and requirements outlined in this volunteer role description. I agree to carry out my duties in a manner that reflects the values and expectations of the university, and to seek guidance whenever needed to ensure I fulfill the role effectively.

Signed by **volunteer**:

.....
Print name

.....
(Signature)

.....
(Date)