How to activate your Student Account Number

Overview:

This guide is for students who are new to studying at Adelaide University and have not previously activated an Adelaide University account.

To access the student portal, myAdelaide, you will need your Adelaide University student account number (Student ID) and must activate your account before you will be able to access myAdelaide.

You will find your Adelaide University Account Number / ID in your Welcome Email from **communications@engage.adelaideuni.edu.au**

Adelaide University

1. Open your email

Check your inbox for an email from **communications@engage.adelaideuni.edu.au**

This email includes your **Student Account Number (Student ID)** and a link to activate your account.

2. Click the activation link

In the email, scroll down and select the **Activate your student account and email** link.

Please Note: Your welcome email may look slightly different but will still contain a link to activate your account and the steps to activate are the same.

What to do next

Activate your **student account and email**

Before logging in for the first time, you'll need to set up multi-factor authentication (MFA) using Okta Verify.
1. Enter your **aNumber** as your username.
2. Click **'Forgot password?'**
3. Click **'Send me an email.'**
4. Follow the link in the verification email sent by Okta to complete your setup.

Complete the enrolment checklist

Your student details

Student ID: XXXX
Student email: XXXX
Program name: XXXX
Program code: XXXX

Your Student Account Number and email

All key information is sent to your student email, so it's important to check it regularly. This is the main way the University will contact you throughout your studies.

Please check your details carefully. If your degree is incorrect, or if you have any questions about this email, please contact **Adelaide University Student Assist**. They're your first place to go for information on your life as a student. You can contact them by phone, online or on campus.

3. **Select 'Activate Account'**

You will be taken to the account activation page. Click **Activate Account**.

4. **Enter your Student Account Number**

Type in your **Student Account Number** (found in the email).

5. **Click 'send'**

This will trigger an automatic email to be sent to your personal email address nominated to the University.

Sign In

Username

☐ Keep me signed in

Next

Help

New to AU? **Activate your AU account**

Activate your AU account

AU Login
Username in your welcome email (Example: a1234567)

Send

Already have an AU account?

Adelaide
University

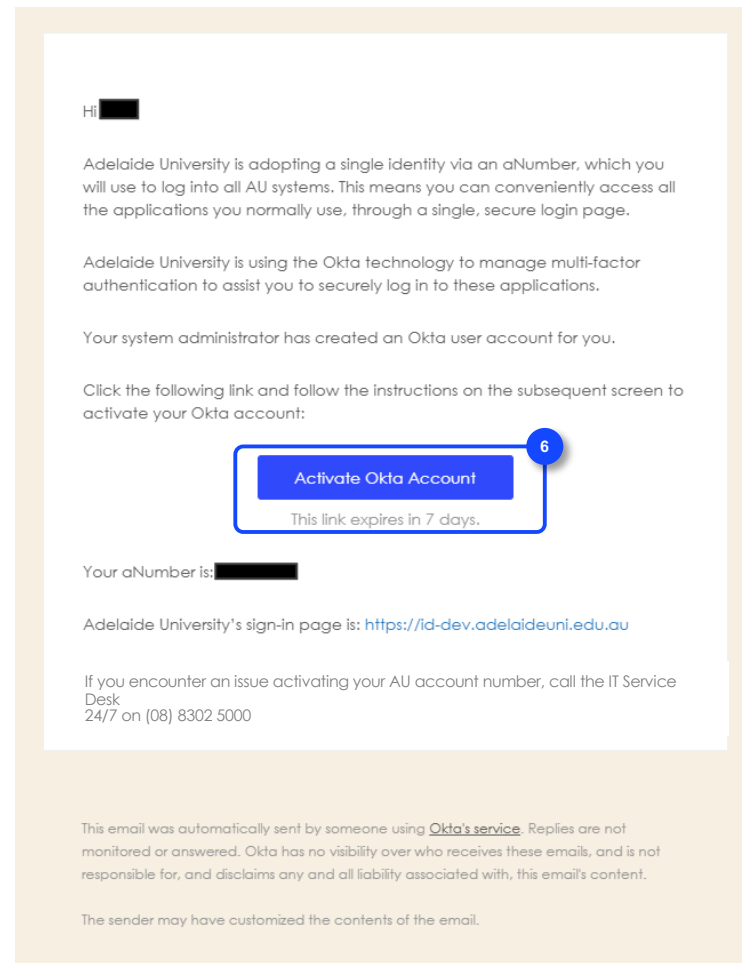## 6. Complete the activation

Open the new email from **no-reply@okta.adelaide.edu.au** and follow the instructions to finish setting up your account.

The link will expire in 7 days, so be sure to activate within this timeframe.

FOR INTERNATIONAL STUDENTS:

When selecting the second factor authentication approach please ensure you select a mobile number / mobile device that you will have access to and is active when you are studying in Australia.

It is possible to reset your MFA on your device by contacting the Technology Service Desk if you forget and select a device that no longer works in Australia.

Hi ▮▮▮▮

Adelaide University is adopting a single identity via an aNumber, which you will use to log into all AU systems. This means you can conveniently access all the applications you normally use, through a single, secure login page.

Adelaide University is using the Okta technology to manage multi-factor authentication to assist you to securely log in to these applications.

Your system administrator has created an Okta user account for you.

Click the following link and follow the instructions on the subsequent screen to activate your Okta account:

Activate Okta Account ⑥

This link expires in 7 days.

Your aNumber is: ▮▮▮▮▮▮▮

Adelaide University's sign-in page is: https://id-dev.adelaideuni.edu.au

If you encounter an issue activating your AU account number, call the IT Service Desk
24/7 on (08) 8302 5000

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