

Research Internship Reflection Form

Graduate researchers engaged in a research internship with a partner organisation are expected to reflect on their internship experience as an important part of the learning process. The reflection should preferably be a verbal discussion between the student and academic supervisor and ideally occur within 14 days of completion of the research internship. This reflection session is compulsory for meeting the internship milestones.

Submission: It is the responsibility of the student to ensure sign-off by the supervisors and to email the completed form to the Adelaide University Graduate Research Internship team (gr.internships@adelaide.edu.au), within 3 weeks of the research internship end date.

Student information

Student Name	
Student ID	
Email	
Partner Organisation Name	
Partner Supervisor/Contact	

Reflecting on the internship experience

Review the aims and expected outputs of the proposed research and development activities as listed in the Research Proposal Template and/or the Research Internship Agreement to initiate the conversation. You may also refer to the questions listed below as a guide to help prepare for the discussion.

- How did you go about achieving the research internship objectives? Were the expected learning outcomes successfully met from both your and the organisational perspective?
- What are you most proud of when reflecting on your internship?
- What skills/capabilities did you develop as part of your internship? How will you use these in the future?
- Which roadblocks and challenges did you experience? How were these overcome?
- What synergies did you find between your PhD research and the internship experience?

Following the reflection session, please complete the following table:

<i>Through the research internship experience, I was able to:</i>	<i>Tick one of the check boxes</i>
1. Identify skills and capabilities that intersect effectively between the needs of industry* and higher education research.	<input type="checkbox"/> YES <input type="checkbox"/> NO
2. Apply and practice good communication and presentation skills in a variety of professional and/or cultural contexts.	<input type="checkbox"/> YES <input type="checkbox"/> NO
3. Demonstrate the application of research skills to critically evaluate information and seek solutions to industry* problems.	<input type="checkbox"/> YES <input type="checkbox"/> NO
4. Work cooperatively as a team member, contributing to team cohesion / effectiveness as the situation required and where appropriate.	<input type="checkbox"/> YES <input type="checkbox"/> NO
5. Develop an understanding of ethical practices and social responsibility as relevant for a researcher in an industry setting.	<input type="checkbox"/> YES <input type="checkbox"/> NO
6. Reflect on and evaluate experiences that might lead to future employment, whether that might be in academia or other sectors.	<input type="checkbox"/> YES <input type="checkbox"/> NO

**Note the term industry is used in broad terms and is inclusive of a variety of partner organisations*

In signing, all parties confirm that the feedback provided above is reflective of the student's internship learning experience and the minimum required number of internship days (60 full-time equivalent business days over min. 3 months) have been completed according to the Research Internship Agreement.

Start date		End date		Internship duration (min 60 FTE business days)	
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Confirmation

	Name	Signature	Date:
Student:			
Principal Supervisor:			
Partner Organisation Contact:			